

## **DEBDEN PARISH COUNCIL**

To: All Debden Parish Councillors

### **NOTICE OF MEETING**

You are summoned to the meeting of Debden Parish Council which will take place on Wednesday, 1<sup>st</sup> June 2016 at 8.00pm in the Village Hall, Debden. The press and public are invited to attend.

C. Griffin  
24th May, 2016

### **AGENDA**

- 16/015 Apologies for absence
- 16/016 Disclosure of Interests  
To receive disclosures of pecuniary and non-pecuniary interests in items on the agenda
- 16/017 Public participation session (15 minutes available if required)
- 16/018 To receive reports from District and County Councillors
- 16/019 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 18<sup>th</sup> May, 2016
- 16/020 Chairman's Report
- 16/021 To receive an update from the Parish Clerk
- 16/022 To review Councillors' Roles and Responsibilities
- 16/023 To receive an update on the Best Kept Village Competition
- 16/024 To approve the purchase of a seat to commemorate the Queen's 90<sup>th</sup> Birthday
- 16/025 To appoint a Parish Council representative for the Village Hall Trust
- 16/026 To review the Parish Council's Standing Orders
- 16/027 To agree a co-option policy
- 16/028 To review the Parish Council's Risk Assessment
- 16/029 To approve and sign the Annual Governance Statement 2015/16, Section 1

- 16/030 To approve and sign the Accounting Statement 2015/16, Section 2.
- 16/031 To approve an application for membership of the Local Public Advisory Service and the purchase of the Charles Arnold-Baker Local Council Administration, tenth edition.
- 16/032 To approve the adoption of the new pay scales for Clerks and other employees, details circulated prior to the meeting.
- 16/033 To approve Accounts for payment.
- 16/034 To approve a booking on the LPAS Training Course for Chairmen on 10th June and EALC Course on Greens, Commons and Open Spaces on 20<sup>th</sup> October.
- 16/035 To discuss planning applications received.
- 16/036 To discuss any Urgent matters of interest to the Parish.
- 16/037 Items for the next agenda.
- 16/038 Date of next meeting.