



**18/006 Public participation session (15 minutes available if required)****Members of the public are permitted to make representations, and give evidence in respect of any item of business included on the agenda**

Mr. Chris Anderson, Land Agent dealing with planning application UTT/18/1007/OP, explained that he was seeking outline planning approval for two dwellings on land at Mill Road/Church Lane and means of access. If the application is approved it will mean the principle of two properties and access has been granted permission and other issues will be with by a subsequent full planning application.

The Chairman pointed out that the current access is limited to farm machinery. Last year the PC were asked to cut down a tree on the verge and this was done to allow farm machinery to go through. AT advised that there has always been an access into the field. In 1981 the manorial rights (formerly the property of Debden Manor) were transferred to the Parish Council and the solicitor advised at the time that it gave the owner some control over a new access. There have been some ongoing disputes regarding access across that verge for some time. Therefore, we have to consider whether we think it is the right place to have an access for two new properties particularly so close to the School.

Chris Anderson said he had already carried out a search which showed that the verge is the responsibility of highways.

It was agreed that comments would not be made to UDC until further investigations have been carried out. The Clerk will contact the UDC Case Officer and advise him of the situation.

**18/007 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 7<sup>th</sup> March 2018**

It was resolved that the Chairman should sign the Minutes as approved.

Proposed: EB

Seconded: AT

All agreed

**18/008 To review Councillors' responsibilities**

The responsibilities were agreed as follows:

Cllr Elisabeth Blackie - Parish Pump, Public Transport and Stansted Airport

Cllr Roger Forster (Chairman) - Open Spaces, Playground and Allotments

Cllr Stewart Luck - no specific responsibility

Cllr Amie Roper - Website update, Publicity

Cllr Alicia Tetlow - Carver Barracks

Cllr Andrew Tetlow - Finance, Planning and Village Hall Representative

Cllr Stephanie Watson (Vice Chairman) - Pavilion and Public Rights of Way

Cllr Luck will be asked if he would be willing to cover Policing

**18/009 To receive an update from the Parish Clerk**

The Clerk reported:

- After the last meeting I contacted the Footpath Warden. She said she was unable to provide us with more feedback and as she had been in touch with the resident a letter was not sent.
- Following discussions with Dist Cllr Tina Knight a letter was sent to ECC regarding road closures and this was raised with Cllr Walsh at the Annual Assembly.
- I have now received a reply from the Records Office on the area of land on Ivy Todd Hill, between the new house and the garden of Fox Cottage, and this does not come under the ownership of ECC.
- No response was received following the note in Parish Pump regarding Defibrillator Training but Rev. John Saxon will be pleased to undertake this if we do have any requests.
- One resident contacted me about a grit bin in Highfields. An order will be placed for two green bins. These will be placed on concrete slabs and it was suggested that they should be placed near the car parking area in Highfields and at the side of the path next to No. 8 Deynes Road.
- I received a call from a resident of Deynes Road who pointed out that they are driving over the triangle in order to get out of their house. I have been asked if it would be possible to make the triangle smaller.
- I have received a letter from ECC, via a previous Clerk, stating that the ditch on Mill Road at the front of the tennis courts and hall is blocked. A reply will be sent stating this will be added to the PC's list of jobs.
- I have contacted ECC about encroachment issues on highway verges. UDC has confirmed one case and have written to ECC.
- Following the discovery of gas canisters, a local resident has visited the car park and playground in the evening.

#### **18/010 To receive feedback from the Annual Assembly**

The Clerk reported that the Chairman has approved the minutes. One addition will be made before circulation and they will then be added to the website as soon as possible.

#### **18/011 To receive an update on the new Data Protection regulations**

The emails received from EALC and LCPAS were circulated last week advising that the government has tabled an amendment to its own Data Protection Bill to exempt all parish and town councils from the requirement to appoint a Data Protection Officer under the General Data Protection Regulations. However, all other measures still apply.

The Clerk reported that she is preparing a template which she is proposing to send out with the Allotment invoices but will circulate this to members of the Council for comment/approval beforehand.

#### **18/012 To receive an update on the Allotments**

The Chairman reported that a number of people from Saffron Walden have taken on allotments. There are now only three plots available and these require a lot of work .

If anyone is interested in clearing them they will be offered free of charge for one year.

**18/013 To discuss planning applications received**

The following applications have been received, no comments submitted:

UTT/18/0744/DFO The Old Barn, Slough Farm

UTT/18/0670 Plot 1, Land south of Wisteria House, Debden Green

UTT/18/0723/FUL Land adjacent to Henham House, Debden Green

UTT/18/0818/LB Debden Church of England Primary School

The following have been approved, subject to conditions:

UTT/17/3708/FUL 18 Smiths Green

UTT/17/3755/FUL Ivy Todd Cottage (Retrospective)

UTT/18/0030/HHF The Chestnuts

The following have been refused:

UTT/18/0446/HHF Hand Post Cottage, Chickney Road

UTT/17/3567/FUL Tennis Courts, Mill Road

It was decided not to send a response to UTT/17/2499/FUL (Hatfield Heath) to demolish an existing WW2 POW Camp.

**18/014 To receive a report on discussions with Architects dealing with a planning application for housing on land in Thaxted Road**

The Chairman reported that the Parish Clerk received an email from bbr architects advising that their clients were proposing to lodge a planning application for housing on land to the West of Thaxted Road (opposite the Pentecostal Church). As part of the application they wished to meet with the Chairman of the PC and Clerk to answer questions about the proposed application and the best way to widen the discussion to involve the public and full PC.

After discussing this with the Clerk and AT, who is responsible for planning, Andrew and I met the Architect together with the developer, Ford Homes Ltd, on 1<sup>st</sup> May.

We were shown a proposed plan for 36 houses on a site covering 1.5 Hectares from Rowney House to the small car park, west of the Thaxted Rd.

The depth of the site corresponds approximately with the line of the Highfields development.

The proposal is for a mixed development from 1 bedroom flats up to 3 or 4 bedroom houses with a mixture of five different house types or designs.

The development is proposed to contain the specified affordable housing for purchase, rent and shared equity in conjunction with UDC. Entrance to the site is from Thaxted Road. The proposal is in a form ready to submit for planning but the Architect does not want to do this without public consultation and listening to the



**18/021 Date of next meeting**

The next meeting will be on Wednesday 4<sup>th</sup> July, 8.00pm in the Village Hall.

The meeting closed at 9.56pm.

Signed.....(Chairman)

Dated: 04.07.18