

DEBDEN PARISH COUNCIL

MINUTES OF THE MEETING OF DEBDEN PARISH COUNCIL HELD ON WEDNESDAY, 29TH SEPTEMBER 2021 AT 8PM IN DEBDEN VILLAGE HALL

Present: Cllr S Watson Chairman
Cllr C Bunting
Cllr A Gardner
Cllr S Luck
Cllr J O'Brien

In Attendance: Mrs A J Brown (EALC) taking the minutes
20 members of the public

21/510 Apologies for Absence

Apologies were received from Cllr Lindsell and Cllr Diggins – The apologies were accepted by the councillors in attendance.

21/511 Disclosure of Interests.

Cllr S Luck registered his interest as a District Councillor

21/512 Public Participation Session

- A member of the public gave thanks for those working together to make the community a nice place to live, which included the Parish Council, and to announce that the Village Hall Trust were looking for Trustees.
- A member of the public wanted to thank the residents' group and also reported that the Clerk had said that she couldn't speak to residents, it was not reported what the Clerk said she could not speak about.
- A member of the public said they found it strange that the village hall door was locked during a meeting of the personnel committee.
- A member of the public asked the Council how many personnel meetings had been held recently. They also referred to the grant given to the village hall trust which the PWLB loan would be supporting.
- A member of the public asked for updates on the plans for the pavilion.
- A member of the public questioned the state of the pond and stated that there were three potholes in the car park.

All questions were answered at the time except for the number of personnel meetings, it could not be established the relevance of this question and the time span involved.

21/513 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 28th July 2021

It was resolved that the Chairman should sign the minutes as a correct record.

Proposed: Cllr Gardner, Seconded: Cllr Luck, all agreed.

21/514 To discuss planning applications received and receive an update on outcomes and any other planning matters

- UTT/21/2821/HHF – refused on the grounds of urbanisation and having a negative impact on a rural setting.
- UTT/21/2164/HHF - had been approved.
- UTT/21/0766/HHF Marbel Cottage, High Street. Erection of Side and rear first floor extension – (No objection was submitted on 6th Sept to meet the UDC deadline).

21/515 Code of Conduct Complaint

This matter is being progressed directly with UDC.

County Councillor Foley joins the meeting at 20:20

21/516 Solar Farm Development

DPC had been approached for a financial contribution towards fighting against the proposed solar farm. A motion was put to the council by Cllr Watson – Are we in favour of donating towards the CPRE cause? No councillors were in favour, all voted against, so the motion was not carried. Cllr Luck abstained from voting.

21/517 Internal Auditor's Report

The Chairman reported that there were points on the AGAR form which need to be addressed. It was also reported that the audit process will not fall short in the future and DPC need to appoint a new auditor as the previous auditor has retired. Report detailing remedial action is attached.

21/518 War Memorial Debden Airfield

A report was given by Dist. Cllr Luck following discussion with Wimbish PC with reference to ongoing maintenance of the War Memorial at the end of the runway at Carver Barracks. Cllr Luck offered a vote of thanks to Edward and Robert Tetlow who have mown the grass around that area for a few years since it was erected. They have also recently renewed the fencing and made things tidy. In the future some arrangements need to be made for when these gentlemen retire. When I mentioned to Wimbish PC that they might like to contribute to any future maintenance cost they agreed in principle. A best plan needs to be drawn up and agreed. At the moment it is not known who officially owns the plaque or who is responsible for the American memorial which is inside the fence on MOD property. Investigations continue.

21/519 Highways Issues

- It was agreed attendance to the EALC briefing on 7th October at a cost of £20 for one councillor to attend. Proposer: Cllr O'Brien, Seconded: Cllr Gardner, all in agreement.
- It was agreed to apply to ECC for a road closure on 14th November 2021 from 2:30 pm to 4pm from Rook End land to the Recreation Ground entrance

(remembrance march). Proposer: Cllr Bunting, Seconded: Cllr O'Brien, all agreed.

- The Speedwatch group should be invited to recommence operations in Debden joining forces with Wimbish PC who already have a small enthusiastic team. Proposer: Cllr Bunting, Seconded: Cllr Watson, all agreed.
- To replace the flower tub in Thaxted Road since being destroyed after it was hit by a vehicle. Proposal to purchase three tubs at a cost of circa £55 each. Proposer: Cllr Gardner, Seconded: Cllr Luck, all agreed.

21/520 Public Rights of Way

Report from Cllr Lindsell was read out to the meeting as Cllr Lindsell was not in attendance. Report attached.

21/521 District and County Councillor Reports

County Councillor Foley gave his report and some papers are attached. Cllr Foley spoke about potholes being repaired quickly, drain covers and catalytic converters being stolen once again, with the converters able to be tagged. Drain unblocking maintenance is behind causing some flooding. Funding schemes awaiting funding will be funded in the Spring and Uttlesford are to match fund by £200k projects with ECC from next May. No questions were raised.

Dist. Cllr Luck confirmed that Peter Holt has been appointed as the CEO of Uttlesford District Council and will be taking up his position very soon. Cllr Luck read out his report which is attached. No questions were raised.

21/522 Payment Schedule

Items were approved for payment (schedule attached)

Proposed: Cllr O'Brien, Seconded: Cllr Gardner, all in agreement.

21/523 EXCLUSION OF PRESS & PUBLIC

In view of the confidential personnel nature of the business to be transacted, to resolve to exclude the press and public from the meeting. Proposed: Cllr Gardner, Seconded: Cllr Watson, all agreed.

21/524 Personnel Issue

To approve payment of invoices for legal advice relating to a personnel matter.

Proposed: Cllr Luck, Seconded: Cllr Bunting, all agreed.

21/525 Complaints and Vexatious Behaviour

To conduct a review of the decision made six months ago under the Complaints and Vexatious Behaviour Policy. It was resolved to write to inform those who had been asked not to contact the council inappropriately that the six-month ban was now to be lifted. The chairman would write the letters. Proposed: Cllr Watson, Seconded: Cllr Luck, all agreed.

21/526 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was resolved that the press and public could return to the meeting. Proposer: Cllr Watson, Seconded: Cllr Luck, all agreed.

21/527 Items for the Next Agenda

To consider a donation for the First Responders.

To advertise on Facebook a refresher on defibrillator training in either the church room or the village hall.

21/528 Date of Next meeting

Wednesday 27th October 2021 at 8pm in the village hall.

There being no further business the Chairman closed the meeting at 21:41

Signed(Chairman)

Dated: 27.10.21

To: All councillors
Debden Parish Council

10th September 2021

Annual Internal Audit Report - Remedial Action Plan

The recent Annual Internal Audit Report 2020/21 for Debden Parish Council referred to a number of areas where the Council was perceived by the Internal Auditor to have fallen short of the expected standards.

This report sets out to explain/address the areas of concern.

Internal Control Objective B

The authority complied with financial regulations, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for.

Internal Auditor response NO

The council believes it does comply with the financial regulations and that all payments are supported by invoices and all expenditure is approved and VAT accounted for.

It is acknowledged that one invoice was overlooked during the reporting period causing the council to be in a position whereby payment needed to be made to the supplier before being properly authorised.

An explanation and apology for this oversight was made and recorded in the PC minutes.

Internal Control Objective C

This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.

Internal Auditor response NO

The example cited was that the council had not assessed the risk of taking on a 'huge loan over 40 years to build a new village hall' and that it had 'failed to approve the application form before sending it for counter signature'. Applying for the facility brings no risk to the council. It is only when the facility is granted and the time comes to draw down on it that any risk occurs and a further full assessment of risk would obviously be required at that point.

The council is always mindful of risks in achieving its objectives and takes great care to manage and control same. This will continue with greater attention to ensure that if risks are identified they are recorded, discussed and the appropriate mitigation put in place.

Internal Control Objective D

The precept rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored and reserves were appropriate.

Internal Auditor response NO

The budgetary process should be started by the RFO for review by the Council. This did not happen in the reporting period so, at the end of 2020, when the budgets should have been ready for review, they had not been prepared. This resulted in a delay while the then Chairman commenced the process from scratch. Once the budget had been prepared time was short to gain agreement in time to meet the deadline set by UDC. We then had to hold an EGM to approve the budget.

Measures will be put in place to check progress against budget at every PC meeting.

Reserves are considered appropriate at over £30,000 although £25K is earmarked for assistance in building a new pavilion, this earmarked sum could be reviewed.

Internal Control Objective G

Salaries to employees and allowances to members were paid in accordance with this authority's approvals. And PAYE and NI requirements were properly applied.

Internal Auditor response NO

The clerk/RFO is the sole employee of this council. The council will put in place suitable arrangements to ensure that a salary review is conducted in accordance with NALC guidelines. It would be helpful to be reminded, in case of need, by the clerk/ RFO.

Internal Control Objective O

Trust funds (including charitable) – The council met its responsibilities as a trustee.

Internal Auditor response NO

The Council does not accept that it has not met its responsibilities as trustee and would require detail of the auditor's reasons for reporting to the contrary.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.
Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (M10)
Birchanger	42/202984/21	Theft if not classified elsewhere	20/09/2021 09:22	18/09/2021 17:00	DUNMOW ROAD	CM23 5	SUSPECT UNKNOWN BY MEANS UNKNOWN HAS STOLEN A VENDING MACHINE AND CONTENTS FROM THE LADIES TOILETS BY REMOVING IT FROM THE WALL.
Birchanger	42/204303/21	Theft from a motor vehicle	21/09/2021 06:10	20/09/2021 20:00	DUNMOW ROAD	CM23 5	SUSPECT UNKNOWN HAS REMOVED AN UNKNOWN VALUE OF FOOD PRODUCTS FROM THE TRAILER OF THE BUSINESS VICTIMS VOLVO BY CUTTING THE CURTAIN WALL.
Birchanger	42/205278/21	Theft from a motor vehicle	10/09/2021 22:27	10/09/2021	DUNMOW ROAD	CM23 5	SUSPECTS UNKNOWN HAVE STOLEN THE REAR INDEX PLATE FROM THE VICTIMS TRAILER AND MADE OFF.
Birchanger	42/206817/21	Theft or Unauthorised Taking of a Pedal Cycle	19/09/2021 14:06	19/09/2021 14:00	WALSON WAY	CM24 8	SUSPECTS NAMED HAVE STOLEN A SILVER AND BLUE MOUNTAIN BIKE FROM OUTSIDE THE ADDRESS.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (Time)	Street	partial postcode	Offence Details (MO)
Barnston and High Easter	42/204334/21	Other criminal damage, other (Under £5,000)	15/09/2021 18:57	13/09/2021 23:00	SLOUGH ROAD	CM1 4	SUSPECT UNKNOWN DRIVING 4X4 VEHICLES HAVE DRIVEN OVER THE VICTIMS FIELD CAUSING DAMAGE BELIEVED IN THE COURSE OF POACHING.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (From)	Street	partial postcode	Offence Details (LMO)
Broad Oak and the Hallingburys	42/206027/21	Theft of a motor vehicle	12/09/2021 17:43	08/09/2021 06:15	START HILL	CM22 7	SUSPECT UNKNOWN HAS STOLEN A BLACK SYM JET MOTORSCOOTER INDEX AE61CFL WITHOUT THE KEYS FROM NEAR TO THE LOCATION.

Official - Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (MO)
Elsenham and Henham	42/205603/21	Theft if not classified elsewhere	17/09/2021 13:28	14/09/2021	STATION ROAD	CM22 6	SUSPECT UNKNOWN HAS BROKEN THE LOCK TO THE VICTIMS CARAVAN KEPT OUTSIDE THE VICTIMS PROPERTY AND STOLEN A GAS BOTTLE.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASD.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (RAO)
Great Dunmow North	42/205382/21	Theft from the person of another	22/09/2021 12:00	21/09/2021 15:30	STORTFORD ROAD	CM6 1	SUSPECT UNKNOWN HAS STOLEN A PURSE AND CONTENTS FROM THE VICTIMS HANDBAG WHILST IN THE STORE.
Great Dunmow North	42/206070/21	Theft from a motor vehicle	20/09/2021 17:17	19/09/2021 10:20	STORTFORD ROAD	CM6 1	SUSPECT UNKNOWN HAS REMOVED VICTIMS PURSE AND CONTENTS FROM HER HANDBAG LEFT ON THE FRONT SEAT OF HER VW FOX WHICH WAS LEFT SHUT BUT UNLOCKED WHILST VICTIM RETURNED HER TROLLEY.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crimin Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (MO)
Hatfield Heath	42/204195/21	Other criminal damage, other (Under £5,000)	21/09/2021 23:58	21/09/2021 23:58	SPARROWS LANE	CM22 7	SUSPECT NAMED HAS PUNCHED A WINDOW CAUSING DAMAGE TO THE VICTIMS PROPERTY.
Hatfield Heath	42/205862/21	Theft if not classified elsewhere	22/09/2021 22:00	22/09/2021 21:59	SPARROWS LANE	CM17 0	SUSPECTS UNKNOWN HAVE STOLEN AN UNKNOWN VALUE OF FUNCTIONING UNDERGROUND COPPER COMMUNICATION CABLES BY MEANS UNKNOWN. THIS IS A REPEAT OCCURANCE AT THE SAME LOCATION.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.
Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Estimated Date (if any)	Street	partial postcode	Offence Details (if any)
Littlebury	42/204485/21	Theft if not classified elsewhere	21/09/2021 10:44	20/09/2021 18:00	ROYSTON ROAD	CB11 4	SUSPECTS UNKNOWN HAVE STOLEN A NUMBER OF METAL DRAIN COVERS LEAVING LARGE HOLES IN THE ROAD

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (From)	Street	partial postcode	Offence Details (F10)
Saffron Walden Audley	42/206178/21	Burglary - Business And Community	23/09/2021 11:49	23/09/2021 08:20	AUDLEY END ROAD	CB11 4	SUSPECT UNKNOWN HAS ENTERED THE PREMISES VIA AN OPEN DOOR, HAS SEARCHED THE SURROUNDING ROOMS AND HALLWAYS BEFORE FINDING THE STAFF ROOM AND HAS STOLEN THE ASSOCIATED VICTIMS PURSE AND CONTENTS FROM THIS LOCATION. SUSPECT UNKNOWN HAS LEFT THE BUILDING THE SAME WAY THEY ENTERED.
Saffron Walden Audley	42/206230/21	Attempted - Theft from automatic machine or meter	20/09/2021 18:48	18/09/2021 18:00	COMMON HILL	CB10 1	SUSPECT UNKNOWN HAVE DRILLED VAULT AND DOOR LOCK ON PARKING METER MACHINE WITH INTENT TO STEAL FROM IN. ENTRY NOT GAINED.
Saffron Walden Audley	42/209302/21	Theft from a motor vehicle	26/09/2021 11:48	25/09/2021 02:00	ROWNTREE WAY	CB11 4	SUSPECT UNKNOWN HAS REMOVED THE HEAD REST FROM THE REAR SEATS OF THE VICTIMS RED FORD FOCUS BY REACHING THROUGH THE OPEN WINDOW OF THE VEHICLE.

Official - Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (From)	Street	partial postcode	Offence Details (MO)
Saffron Walden Castle	42/209513/21	Theft from a motor vehicle	26/09/2021 15:10	26/09/2021 14:10	ROSE AND CROWN WALK	CB10 1	SUSPECT UNKNOWN HAS STOLEN THE REAR INDEX PLATE WHICH WAS STUCK ON WITH DOUBLE SIDED TAPE ON THE VICTIMS BLACK BMW 118 WHICH WAS PARKED IN THE CAR PARK.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (MO)
Saffron Walden Shire	42/205931/21	Theft from a motor vehicle	23/09/2021 03:08	23/09/2021 03:08	KNIGHT PARK	CB10 2	SUSPECTS NAMED HAVE REMOVED X2 P PLATES (OPTIONAL NEWLY QUALIFIED DRIVER PLATES) FROM THE VICTIMS VEHICLE
Saffron Walden Shire	42/208057/21	Theft if not classified elsewhere	25/09/2021 12:15	22/09/2021 16:45	CROMWELL ROAD	CB11 4	SUSPECT UNKNOWN HAS STOLEN THE VICTIMS WALLET BY MEANS UNKNOWN, SUSPECT HAS THEN USED THE BANK CARDS TO WITHDRAW THE TOTAL OF GBP 250. ATTEMPTS TO WITHDRAW FURTHER AMOUNTS FAILED

Official - Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (From)	Street	Local postcode	Offence Details (L10)
Stansted North	42/208202/21	Theft if not classified elsewhere	22/09/2021 19:52	05/09/2021	NORTH HALL ROAD	CB11 3	SUSPECT UNKNOWN HAS STOLEN SIX RUBBER FIELD MATS WHICH WERE LEFT STACKED AT THE SIDE OF THE VICTIMS GARAGE.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (MO)
Stansted South	42/206504/21	Other criminal damage to a vehicle (Under £5,000)	23/09/2021 18:29	16/09/2021 19:30	STATION ROAD	CM24 8	SUSPECTS UNKNOWN MADE OFF WITHOUT PAYMENT OF GBP 10 IN TAXI FARE WHEN VICTIM DROPPED THEM OFF AND THEY THEN RAN AWAY, THEN A WEEK LATER SAME SUSPECTS THREW ROCKS AT HIS SKODA SUPERB, COLOUR GREY, CAUSING A DENT TO THE PASSENGER DOOR.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (From)	Street	Postal Postcode	Offence Details (MO)
Stebbing	42/204316/21	Burglary - Business And Community	21/09/2021 07:42	20/09/2021 18:00	CHURCH END	CM6 3	SUSPECTS UNKNOWN HAVE ENTERED VARIOUS LOCKED WORKSHEDS AND BARNs AND REMOVED ITEMS, INCLUDING HAND TOOLS AND A TELESCOPIC FORKLIFT. THE FORKLIFT HAS SINCE BEEN RECOVERED.
Stebbing	42/206438/21	Theft of a motor vehicle	23/09/2021 15:33	23/09/2021 15:15	LINSELL	CM6 3	SUSPECTS UNKNOWN HAVE STOLEN THE VICTIMS GREY FORD TRANSIT VAN BY USING THE KEYS LEFT UNATTENDED IN THE BACK DOOR OF THE VAN. THE VAN HAS SINCE BEEN FOUND IN DUNMOW.

OFFICIAL - This information has been provided by Essex Police to selected partners for the purposes of preventing and detecting unlawful acts.

Official – Uttlesford Crime Report 20/09/2021 - 26/09/2021.

Burglary, Robbery, Vehicle Offences, Criminal Damage, Theft Other, Theft from Person, Theft in a Dwelling, Theft of Pedal Cycle and ASB.

Ward	Crime Reference	Offence Description	Reported Date and Time	Committed Date (from)	Street	partial postcode	Offence Details (MO)
Takeley and the Canfields	42/203507/21	Theft or Unauthorised Taking of a Pedal Cycle	20/09/2021 17:34	20/09/2021 11:00	THE STREET	CM22 6	SUSPECT UNIDENTIFIED HAS STOLEN THE VICTIMS BLACK/WHITE/SILVER/BLUE MULTI-COLOURED ADULT MOUNTAIN BIKE FROM OUTSIDE THE WASHROOM OF THE PREMISES.
Takeley and the Canfields	42/204395/21	Other criminal damage to a vehicle (Under £5,000)	21/09/2021 10:05	09/09/2021 15:00	SMITHS GREEN LANE	CM22 6	SUSPECTS UNKNOWN HAVE SMASHED THE REAR WINDOW AND DENTED THE PASSENGER DOOR TO THE VICTIMS BLACK VW TIGUAN WAS IT WAS LEFT PARKED IN THE ROAD WHILST THEY WERE ON HOLIDAY.
Takeley and the Canfields	42/206977/21	Theft if not classified elsewhere	04/09/2021 12:37	27/08/2021	BAMBERS GREEN	CM22 6	SUSPECT NAMED HAD RESIGNED FROM THE COMPANY BUT FAILED OR REFUSED TO RETURN THE COMPANY OWNED N582 LAPTOP AND SK50 COMPUTER MONITOR AND ACCESSORIES.
Takeley and the Canfields	42/208800/21	Theft of a motor vehicle	25/09/2021 21:48	25/09/2021 20:58	TERMINAL ROAD NORTH	CM24 1	SUSPECTS UNKNOWN REMOVED THE VICTIMS BLACK VAUXHALL SHARAN INDEX PJ19UNP FROM THE SHORT STAY CAR PARK WHILST THE VICTIM ENTERED THE AIRPORT TO MEET SOME PASSENGERS. THE VICTIM WAS STILL IN POSSESSION OF THE KEYS.

Deaths in Essex NHS trusts

There have been a total of 4,389 COVID-19 deaths up to 20/07/21 within Essex NHS trusts, of which an estimated 2,739 are among Essex Residents:

- East Suffolk & North East Essex NHS trust: 1,214 in trust (6,447 Essex residents)
- East of London University trust: 42 in trust (6,462 Essex residents)
- East and South Essex NHS trust: 2,464 in trust (6,147 Essex residents)
- Star Line and Saffordvale Hospital trust: 389 in trust (6,344 Essex residents)

There were 17 COVID-19 related deaths in Essex-based NHS trusts this week (W/C 14th Sept), of which 11 are estimated to be Essex residents:

- East Suffolk & North East Essex NHS trust: 2 in trust (6,7 Essex residents)
- East of London University trust: 0 in trust (6,0 Essex residents)
- East and South Essex NHS trust: 17 in trust (6,0 Essex residents)
- Star Line and Saffordvale Hospital trust: 2 in trust (6,2 Essex residents)

COVID-19 Hospital Deaths

From death to charges due to big demand upon staff and death being registered. Some deaths have resulted in investigations and support to patients.

The trust will continue to support staff from additional & further University Hospital and further services, supported by Essex residents under 18s in Essex NHS trust. The information for these sites is no longer available.

Quality of care remains high. There have been no deaths from COVID-19. The Essex population proportion of hospital admissions due to death remains under the Essex & Essex NHS trust. There is no data on the Essex NHS trust. There is no data on the Essex NHS trust.

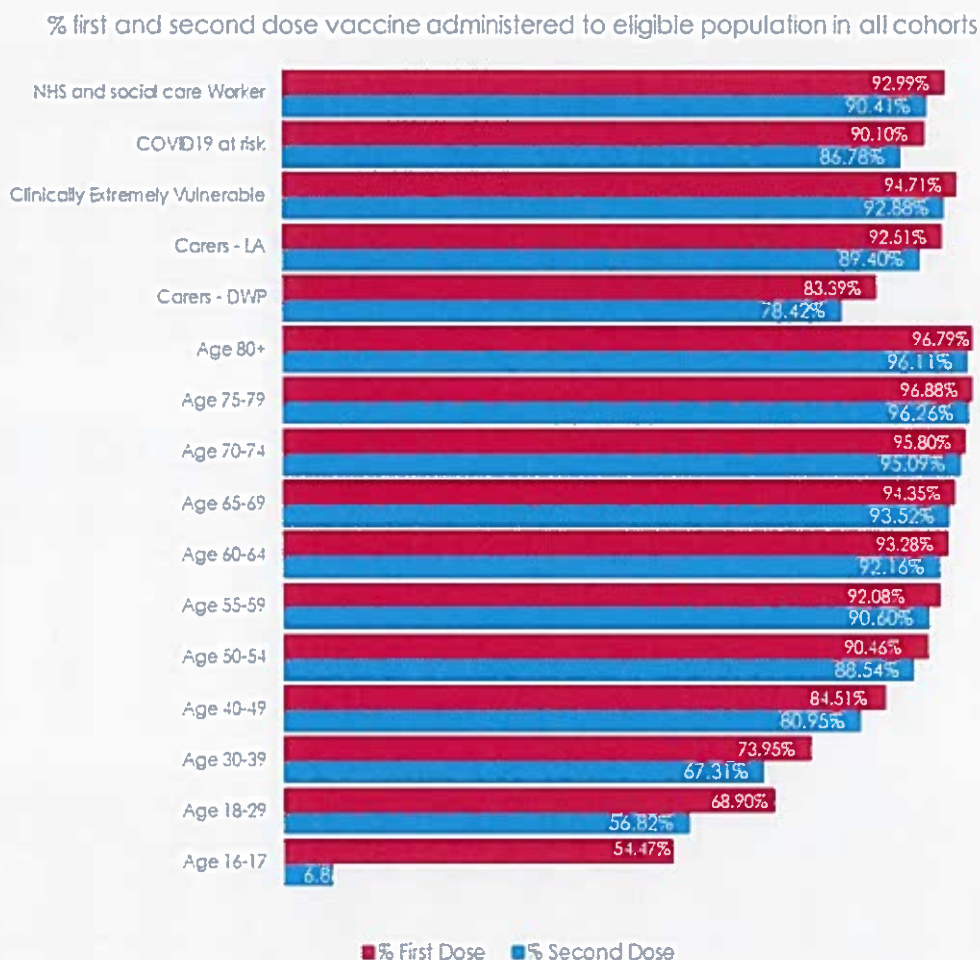
Vaccination update – 23 September 2021

Please find below vaccinations update:

1. Total number of vaccinations:

- i. **First dose:** As of 23 September, 1,093,342 citizens across Essex county have received at least one dose – an increase from 1,091,193 on 16 September.
- ii. **Second dose:** Around 1,010,858 people in Essex have now received their 2nd dose – an increase from 1,001,247 on 16 September. District level and parliamentary constituency level data is listed at the end of this briefing or via: [Statistics » COVID-19 Vaccinations \(england.nhs.uk\)](https://www.statistics.gov.uk/COVID-19/Vaccinations)

2. **By age:** The 16–17-year-old cohort has seen continued growth (2%) although this continues to slow on previous weeks rates. For those aged 30-39 and for those 18-29 the vaccination rate has stalled to 73% and 68% with a completed 1st dose only – the younger cohorts remain at a lower level than all other cohorts.



3. **Social care:** the current position is that 94% of care home workers are vaccinated with first dose – Overall rate has increased significantly since the end of June. New regulations come into force from 11th November that make it mandatory for care workers to be fully vaccinated to retain employment.
4. **Boosters:** We continue to work with NHS partners to develop an Essex approach to booster vaccinations. This programme began on Monday 20th September and will be delivered alongside an “evergreen” offer for the general population (availability for first and second doses will remain). Care workers will be invited to book their booster appointments no earlier than 6 months after their 2nd

doses using the National Booking system. They will be encouraged to book their flu vaccine at the same time if they are yet to have received it.

Please see below appendix for district and parliamentary constituency data.

Kind regards,

John

District/borough/city council for county area – data on first doses and second doses

LTLA name ^{4,5}	1st dose ⁶													
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+
Basildon	2,976	10,117	6,723	10,486	10,985	10,685	11,002	12,393	11,845	10,109	8,081	6,555	5,968	6,071
Braintree	2,707	8,400	6,722	7,734	8,028	8,345	8,473	11,074	10,423	8,882	7,575	6,559	6,105	7,457
Brenwood	1,243	4,195	3,493	4,095	4,214	4,422	4,875	5,309	5,438	4,390	3,858	3,840	2,888	4,532
Castle Point	1,307	5,021	3,724	4,130	4,425	4,414	5,016	6,195	6,253	5,525	5,119	6,239	4,725	5,741
Chelmsford	3,148	10,232	8,892	10,126	10,810	11,056	11,581	12,309	11,680	9,853	8,530	3,355	6,817	3,254
Colchester	3,605	13,674	10,176	11,399	11,251	11,457	11,545	12,367	11,649	9,651	8,331	3,455	6,776	8,573
Epping Forest	1,668	6,607	5,227	6,338	6,861	7,444	7,764	3,181	9,295	7,744	6,434	8,731	4,538	6,371
Harlow	1,207	4,624	4,147	5,265	5,580	5,401	4,980	5,546	5,504	4,690	3,613	3,280	2,322	3,457
Maldon	1,147	3,853	2,605	2,802	2,908	3,101	3,873	5,083	5,105	4,884	4,133	4,583	3,357	4,042
Rochford	1,561	5,011	3,753	4,102	4,343	4,683	5,278	6,378	6,197	5,338	4,832	5,402	4,035	5,288
Tendring	2,208	7,345	5,588	6,189	5,365	6,389	7,608	3,720	10,741	10,089	11,789	8,544	11,453	
Uttlesford	1,655	5,290	3,899	4,498	5,182	5,569	5,894	6,740	6,582	5,653	4,637	4,895	3,824	4,733

LTLA name ^{4,5}	2nd dose ^{6,11}													
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+
Basildon	534	7,840	7,285	9,243	9,962	10,006	10,439	11,967	11,528	9,873	7,922	8,390	5,882	7,871
Braintree	497	6,728	5,635	6,832	7,448	7,910	9,126	10,804	10,202	8,728	7,890	8,518	6,062	7,394
Brenwood	219	3,416	3,027	3,536	3,504	4,214	4,516	5,172	5,394	4,311	3,599	3,804	2,861	4,476
Castle Point	282	3,982	3,147	3,694	4,052	4,157	4,731	5,940	6,015	5,444	5,037	6,755	4,677	5,666
Chelmsford	586	6,110	7,683	5,036	5,984	10,499	11,149	12,000	11,463	9,694	8,424	9,262	6,773	5,184
Colchester	691	10,792	8,520	10,713	10,378	10,824	11,113	12,064	11,376	9,412	8,227	9,347	6,701	8,386
Epping Forest	359	5,266	4,376	5,500	6,268	6,923	7,379	8,880	9,017	7,502	6,329	6,660	4,956	6,723
Harlow	202	3,567	3,360	4,580	5,027	4,998	4,721	5,345	5,349	4,563	3,746	3,253	2,298	3,453
Maldon	218	2,864	2,166	2,495	2,698	2,945	3,770	4,981	4,999	4,608	4,096	4,518	3,338	4,012
Rochford	292	4,032	3,195	3,654	4,058	4,474	5,131	6,268	6,084	5,268	4,597	5,350	4,012	5,229
Tendring	401	5,733	4,589	5,409	5,445	5,972	7,240	9,397	10,468	10,304	9,351	11,649	8,849	11,314
Uttlesford	347	4,363	3,400	4,059	4,852	5,336	5,726	6,614	6,445	5,487	4,646	4,846	3,532	4,605

Parliamentary constituencies – first and second doses

Constituency name	1st dose ⁶													
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+
Basildon and Blythney	1,600	5,213	4,422	5,312	5,609	5,621	5,832	6,550	6,030	5,238	3,998	4,308	3,051	4,321
Braintree	1,809	5,741	4,272	4,860	5,198	5,397	6,289	7,317	7,141	6,128	5,313	5,760	4,188	4,944
Brenwood and Ongar	1,515	5,237	4,237	4,670	5,137	5,434	5,820	6,785	7,026	5,832	4,828	5,119	3,610	5,777
Castle Point	1,307	5,021	3,724	4,130	4,425	4,414	5,016	6,195	6,253	5,525	5,119	6,239	4,729	5,741
Chelmsford	1,919	6,338	6,194	6,839	7,194	7,199	7,281	7,688	6,744	5,518	4,677	5,089	3,653	5,402
Clacton	1,152	4,181	3,215	3,482	3,247	3,491	4,170	5,795	6,582	6,656	6,572	7,177	6,068	7,904
Colchester	2,249	8,888	7,407	8,385	7,899	7,885	7,284	7,429	6,848	5,383	4,358	4,715	3,358	4,550
Epping Forest	1,250	5,024	3,937	4,982	5,477	5,888	5,943	6,829	6,815	5,516	4,639	4,818	3,553	5,086
Harlow	1,359	5,165	4,833	5,788	6,041	5,965	5,856	6,412	6,398	5,478	4,440	3,914	2,845	4,137
Harwich and North Essex	1,806	6,281	3,783	4,288	4,467	4,949	5,741	6,705	7,057	6,389	5,913	6,620	4,881	5,930
Maldon	1,627	5,298	3,893	4,219	4,448	4,722	5,824	7,003	7,175	6,509	5,807	6,900	4,552	5,595
Rayleigh and Wickford	1,793	5,731	4,271	4,884	5,144	5,518	6,315	7,410	7,146	6,039	5,214	6,157	4,667	6,115
Rochford and Southend East	1,514	5,779	5,023	5,504	5,812	5,850	6,112	8,868	8,901	5,724	4,746	4,968	3,492	4,700
Saffron Walden	2,342	6,763	4,391	5,358	6,898	7,130	7,982	8,552	8,284	7,141	5,944	6,264	4,768	6,140
South Basildon and East Thurrock	1,421	5,643	4,743	5,679	5,843	5,709	5,788	6,573	6,548	5,801	4,773	5,113	3,335	4,063
Witham	1,764	5,112	4,321	5,018	5,117	5,343	5,905	6,824	6,349	5,494	5,187	5,885	4,182	5,047

Constituency name	2nd dose ^{6,11}													
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+
Basildon and Blythney	282	4,093	3,690	4,708	5,319	5,296	5,410	6,347	5,887	5,099	3,927	4,221	3,011	4,244
Braintree	337	4,643	3,597	4,337	4,772	5,127	6,057	7,331	6,998	6,025	5,288	5,711	4,183	4,911
Brenwood and Ongar	271	4,237	3,623	4,296	4,735	5,182	5,623	6,602	6,878	5,713	4,747	5,087	3,776	5,711
Castle Point	282	3,982	3,147	3,694	4,052	4,157	4,731	5,940	6,015	5,444	5,037	6,755	4,677	5,666
Chelmsford	349	4,377	5,130	5,567	6,548	6,835	7,008	7,283	6,819	5,421	4,611	5,012	3,628	5,361
Clacton	222	3,230	2,610	2,988	3,242	3,340	3,940	5,590	6,386	6,543	6,478	7,088	5,995	7,814
Colchester	444	7,015	6,187	7,218	7,258	7,190	7,058	7,218	6,667	5,210	4,286	4,648	3,317	4,428
Epping Forest	263	4,008	3,368	4,349	5,020	5,445	5,631	6,821	6,600	5,341	4,553	4,770	3,521	4,854
Harlow	240	4,008	3,772	5,017	5,444	5,528	5,362	6,174	6,222	5,322	4,368	3,880	2,818	4,087
Harwich and North Essex	328	4,942	3,173	3,833	4,149	4,708	5,538	6,541	6,859	6,279	5,849	6,559	4,829	5,854
Maldon	294	4,207	3,301	3,739	4,122	4,479	5,458	6,896	7,006	6,411	5,747	6,237	4,527	5,580
Rayleigh and Wickford	334	4,831	3,641	4,378	4,790	5,255	6,112	7,251	6,998	5,987	5,198	6,077	4,633	6,038
Rochford and Southend East	240	4,422	4,145	4,885	5,213	5,395	5,786	6,598	6,598	5,598	4,658	4,891	3,447	4,824
Saffron Walden	446	5,536	4,335	5,405	6,282	6,613	7,364	8,381	8,130	6,951	5,884	6,298	4,727	5,357
South Basildon and East Thurrock	270	4,281	3,324	4,335	5,240	5,308	5,470	6,311	6,353	5,434	4,675	5,045	3,282	3,383
Witham	320	4,046	3,660	4,481	4,748	5,092	5,705	6,678	6,218	5,394	5,115	5,888	4,129	4,970

**UTTLESFORD DISTRICT COUNCIL LOCAL HIGHWAYS PANEL
MINUTES – 13 SEPTEMBER 2021 18:00 HRS**

VIDEO CONFERENCE CALL

Chairman:	Councillor Ray Gooding (ECC Member)
Panel Members:	Councillors Susan Barker (ECC Member), Paul Gadd (ECC Member), Martin Foley (ECC Member), Garry LeCount (UDC Member), Geoffrey Sell (UDC Member).
Also Present:	Councillor Danielle Frost (Great Dunmow Town Council)
Officers:	Essex Highways – Rissa Long, Highway Liaison Officer Essex Highways – Sonia Church, Highway Liaison Manager
Secretariat:	UDC – Clare Edwards – Democratic Services Officer UDC - Chloe Fiddy - Climate Change Project Officer

Item		Owner
1.	Welcome and Introductions: The Chair welcomed the Panel.	
2.	Apologies for Absence and Declarations of Interest: Apologies were received from Councillor Driscoll and Councillor Jones. No declarations of interest were received.	
3.	Minutes of the Previous Meeting: Minutes of the meeting held on 5 th July 2021 were agreed as a correct record.	
4.	Matters Arising from Minutes of the Previous Meeting: There was discussion regarding the £200k budget from Uttlesford District Council (UDC) which remained unresolved. The Highway Liaison Officer confirmed that the money would need to be received by the 28 th of March 2022 in order to be considered for next year's schemes. The Highway Liaison Manager said that if the money was not paid to Essex County Council (ECC) then it could not be considered.	



	<p>The Chair said that a working group needed to be set up to resolve the issue outside of the meeting.</p> <p>The Highway Liaison Manager confirmed that there were some resource issues which prevented adding further schemes this late in the year.</p> <p>In response to a query from the Climate Change Project Officer, regarding extra workstreams relating to Active Travel Measures. The Highway Liaison Manager said that not all the workstreams would come through the Highways Panel and those that did would need to go through Councillor Gadd in order to be approved. She suggested that a separate meeting took place with both the Highway's Officers, the Climate Change Project Officer and Councillor Gadd.</p>	
5.	<p>Public Questions</p> <p>Mark Bissell a Councillor from Hatfield Heath spoke about the flooding issues along Stortford Road and in particular the issue at Haddocks ditch, where after several problems it was discovered that the neighbour's drain did not exist. He said there was not the support to get these issues properly resolved.</p> <p>Councillor Barker said that the flooding issues were being dealt with through the Surface Water Alleviation Scheme, as it was too large to go through the Highways Panel, it would involve creating a new drainage system nearest to the Heath. This did not resolve the particular issue at Haddocks, but it would be referred back to Enforcement, and the Water Course Engineer. Councillor Barker said she would follow this up.</p> <p>Mark Bissell also asked about scheme items 12 and 19 which related to Hatfield Heath. He was very keen that this work was completed and said he thought a flat painted roundabout would speed up the completion and cost less.</p> <p>The Highway Liaison Officer said that all options would be considered however the flat style of mini roundabout did not have as much impact on motorists. She said that the schemes would be completed for viability by the end of the year.</p> <p>He also raised speed signs and other traffic calming measures by the school. The Highway Liaison Officer said that speed surveys were being re-done after the impact of Covid and it would be considered for funding in the next financial year.</p> <p>Councillor Barker said that the impact of the new 7a junction of the M11 was unknown, however, residents were concerned that there would be more traffic and she asked if these works could be carried out sooner rather than later.</p>	
6.	<p>VAS Presentation</p> <p>The Highway Liaison Manager gave an overview of a new proposal whereby Parishes would be able to purchase Vehicular Activated Signs (VAS) and Speed Indicator Devices (SID) for their districts. The Local</p>	

	<p>Highways Panel would continue to fund signs where there was a speeding issue with speeds consistently above the speed limit by 10mph.</p> <p>She said that some signs needed replacing but they could not fund all the signs going forward and therefore the Parishes would have the option to pay for the replacement if it did not fit the ECC criteria.</p> <p>The cost would include purchasing, installing, maintaining and insuring the signs.</p> <p>A new web page was being developed for applications, information and required criteria. She agreed to circulate the presentation to the Panel by the end of September. The website would be ready by the middle of October.</p> <p>ECC would have ultimate responsibility for everything on the network, and therefore the signs would be logged as an asset on the ECC register. The electrical testing would be through ECC every 5 years, and they would make them safe following an accident or other damage. If they were not maintained correctly, they would be removed from the network.</p> <p>In response to a question from Councillor Sell, the Highway Liaison Manager said it would cost the Parish between £2.5k and £5k which was less than the cost if it went through the Highways Panel. The reduction in cost was because the Parish would carry out some of the work normally done by Highways, including a full survey, design and consultation.</p> <p>The Climate Change Project Officer asked for clarification of the 70 metres criteria. The Highway Liaison Manager said the signs had to be within a minimum of 70 metres from the initial speed sign.</p> <p>Further to a question from Councillor Foley, the Highway Liaison Manager said that the current network of signs would continue to be maintained up to the value of £1k. If the maintenance cost was greater than this, then they would need to be replaced.</p>	
<p>7.</p>	<p>Report on Funded Schemes</p> <p>Councillor Barker agreed to send a map through to the Highway Liaison Officer to show the best place for the signs to be located regarding item 5, Bishops Green, High Easter.</p> <p>The Chair said that there were further speeding concerns at Ugley Green which related to item 9. The Highway Liaison Officer said that any new additions would need to go through as a new scheme.</p> <p>The Chair raised items 11 and 25, Quendon Village Traffic Calming, the Highway Liaison Officer said that these had been delayed due to resourcing issues. She would share the details with the relevant parties once they could be taken forward. She said the police had been there recently to carrying out enforcement work. These were priority schemes.</p>	



8.	Report on Schemes Awaiting Funding The Highway Liaison Officer said the cut off for new schemes was December 2021. The Highway Liaison Manager said that they were in the process of recruiting Highway Engineers. The Chair said it was important to identify at the beginning of next year if there was still a shortage of resource as this would affect the number of schemes for the year regardless of monies available. The Highway Liaison Officer said that there were already a couple of big value schemes that were in the design phase this year, for example the mini roundabout at the Stortford Road junction, Hatfield Heath which would cost in the region of £80k and the mini roundabout realignment in Little Canfield. In response to a question from Councillor Foley about item 37, at Thaxted, the Highway Liaison Officer said that if parking restrictions were being considered in conjunction with the 20mph speed limit then it would make sense to consider them both within the same scheme, although it would normally be a Parking Partnership issue. She said that no formal application had come forward yet from the Parish. In response to a question from Councillor Sell, the Highway Liaison Officer said that some of the items would drop off the list if they did not meet the ECC criteria or if there was not an engineering solution. The design and feasibility stage was undertaken first for this reason and therefore schemes tended not to be funded in the same year because it was difficult to know what they would cost. She confirmed that double yellow lines came under the Parking Partnership unless they related to an ongoing scheme and it was therefore easier for the whole process to be dealt with by Highways.	
9.	Any Other Business Further to a question from Councillor Gadd, the Highway Liaison Officer said that schemes that were not viable showed as 'red' on the list. They were left on the list, usually for two meetings, to enable Members to see the update, they were then removed. If they were viable, they were shown as green. The application for a scheme was filled out by the Parish or District Councillor and forwarded onto the relevant County Councillor. If agreed it was then sent onto the Highway Liaison Officer. The application was then shown on the 'schemes awaiting funding' list until it was validated and it then appeared as 'red' or 'green' on the list depending on its viability.	
10.	Date of Next Meeting: Monday 17 th January 2022 at 6pm Monday 28 th March 2022 at 6pm	

Meeting closed at 7:20pm

Report to Debden Parish Council 29th Sept 2021

You may have seen in the Parish Pump that I have been working with others to involve the young people in Uttlesford affairs. I hope to promote the return of work experience opportunities for schoolchildren but to start with we are organising school trips to companies to show students what the workplace is like. Perhaps some will get an idea of what they might like to do in life.

I have a view that students should be mentored from primary school age and soon the UDC Youth Engagement Officer and I will be visiting our school to meet the Student Council. We hope to talk about what Youth Councils, Parish Councils and district Councils do. UDC is having trouble recruiting older students to the UDC YOUTH COUNCIL where they get an opportunity to sit in the Council Chamber and join in Council debates. In fact everything an elected Cllr does except vote.

I continue to work closely with Cllr Foley on local issues in Wimbish & Debden. The saga of the Wimbish school headmistress is ongoing with Essex County Council who have their heads in the sand. Today she moved away from the area to rebuild her family life elsewhere.

In the UDC GAP committee meeting concerns have been expressed because the 2019/20 Audit has not been finally dealt with. This is because of a technical issue that none of us at UDC can resolve and we just have to wait until the stakeholders outside of UDC resolve the matter. The 20/21 Audit is also late because there are not enough auditors available in the country to do the job. We might not get back onto schedule until the 2023 audit comes round.

After a review of Parishes in Uttlesford some changes have been made. Where Parish councils can't recruit enough members to operate with 9 Cllrs they review allows them to run with seven seats. Some minor changes have been made to Parishes such as Elsenham/Henham and The Chesterfords.

The Stansted Airport Panel have been considering a suggestion that ALL night flights at Stansted should be banned. I am wondering what residents think.

Peter Holt is the new UDC CEO who starts work on Friday 1st Oct.

Cllr Stewart Luck

Report from Cllr Lindsell - Public Rights of Way

ECC highways support public rights of way maintenance groups set up by parish councils and since the election of this council just over two years ago I have been attempting to establish an official group in Debden.

The protracted Covid period didn't help but now we have ticked all the boxes including a qualified first aider and tooling supplied by ECC. Now that we're up and running we can target improvements around our community rather than waiting on Highways. As we're working in partnership with Highways I'd ask that issues be reported to ECC Highways via their online portal and also to the Parish Council. More volunteers are always welcome.

I'd like to put together a guide to some of our local walks. Please send me information on your favourite routes and any background information on things that can be seen along the way etc.

The temporary byway closures in and adjacent to our parish having been in place for nearly a year and that has resulted in the local and wider byway network as a whole being a lot quieter. There is an obvious chain of byways that run from Clavering to Broxton. Removing a few links in that chain has definitely made our area a less attractive leisure destination to 4x4 drivers. However, scramble bikes continue to ignore the closures with over 250 having been reported to the police for riding the closed byways. At this moment I don't have any official news on whether the byway closures that are due to expire at the end of October will be extended.

Debden Parish Council

Payment Schedule (1) for Meeting 29th September 2021

Ace of Spades	30th July	£ 168-00
Ace of Spades	30th July	£ 48-00
Ace of Spades	31st August	£ 168-00
Came & Co Insurance (PC Insurance)		£1320-37
Glasdon UK ltd (waste bin)		£ 140-37
C Griffin (salary August)		£ 454-97
C Griffin (salary September)		£ 413-16
HMRC PAYE (July/Aug/Sept)		£ 289-80
ECL Ltd Person-centred care (printing)		£ 100-00
Watson & Woolner (playground work)		£ 610-00
<u>Direct Debits</u>		
A&J Lighting (August)		£ 23-86
A&J Lighting (September)		£ 23-86
A&J Lighting (Annual maintenance Visit)		£ 181-98
Eon (August)		£ 55-60
Eon (September)		£ 55-60
Current Account Unity Trust Bank		£6588-43
Less Payment listed above		<u>£4053-57</u>
Balance		£ 2534-86
Credit from UDC (precept)		<u>£ 10003-00</u>
Revised balance		£ 12537-86

Chairman

Debden Parish Council

Payment Schedule (2) for Meeting 29th September 2021

Thomas Mansfield Solicitors Ltd
Professional services Employment advice **£3600-00**

Vine HR Ltd
Professional services Employment advice **£ 234-00**

Current Account Unity Trust Bank **£12537-86**
Less payment listed above **£ 3834-00**

Balance **£ 8703-86**

Chairman