

# **DEBDEN PARISH COUNCIL**

To: All Debden Parish Councillors

## **NOTICE OF MEETING**

You are summoned to a Meeting of Debden Parish Council which will take place at Debden Village Hall on **Wednesday, 24<sup>th</sup> November 2021 at 8.00pm**

S. Watson  
18<sup>th</sup> November, 2021

*Please note that this is a meeting of the Parish Council at which important items of business are conducted. The public are welcome to attend to observe the proceedings. There is a public participation session on every agenda where we invite members of the public to raise questions on items which appear on the agenda. The Council is not obliged to answer questions but will endeavour to do so, where possible.*

## **AGENDA**

**21/550**  
**Apologies for absence.**

**21/551**  
**Disclosure of Interests.**  
To receive disclosures of pecuniary and non-pecuniary interests re items on the agenda.

**21/552**  
**Public participation session (15 minutes available if required)**  
Members of the public are permitted to make representations, and give evidence in respect of any item of business included on the agenda and other matters of interest. If members of the public would like to submit questions, these should be sent to [swatson@debden.org](mailto:swatson@debden.org) by 10.00pm on **Monday, 22<sup>nd</sup> November 2021**

**21/553**  
**Approval of Minutes**  
To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 27th October 2021.

**21/554**  
**Planning**  
To discuss planning applications received and receive an update on outcomes and any other planning matters.  
UTT/21/3289/FUL Purton End House  
UTT/21/3321/CLE Sibbards Farm  
UTT/21/3271/FUL Glebe Cottage

**21/555**  
**District and County Councillor Reports**  
To receive reports from District and County Councillors.

**21/556**  
**Public Rights of Way**  
To receive an update report from Cllr Lindsell.

**21/557**  
**Charitable Donations**

To approve charitable donations to:-

- First responders who have recently serviced and checked the defibrillator situated outside the shop (£50).
- Busy Bees - a new preschool initiative at Carver barracks (£50)

**21/558**

**Christmas**

To confirm arrangements for a small social event on the evening the lights are turned on.

**21/559**

**Payment Schedule**

To approve items for payment (schedule circulated).

**21/560**

**Annual Budget Preparation**

To discuss in detail the proposed budget (circulated in advance of the meeting) and consider any amendments required.

The final document will be offered for approval and agreement at the December meeting.

**21/561**

**Next Agenda**

To record items for inclusion in the next agenda.

**21/562**

**Date of Next meeting**

Wednesday 22<sup>nd</sup> December 2021

8pm

**21/563**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

In view of the confidential personnel nature of the business to be transacted, to consider excluding the press and public from the meeting.

**21/564**

**Personnel Issue**

To approve payment of invoices for legal advice relating to a personnel matter and receive an update on current personnel matters from the Personnel Committee.