

## DEBDEN PARISH COUNCIL

### MINUTES OF THE MEETING OF DEBDEN PARISH COUNCIL HELD ON WEDNESDAY, 24<sup>th</sup> NOVEMBER 2021 AT 8PM IN DEBDEN VILLAGE HALL

Present: Cllr S Watson Chairman  
Cllr A Gardner V. Chair  
Cllr C Bunting  
Cllr C Diggins  
Cllr S Luck  
Cllr J O'Brien  
Cllr B Lindsell

In Attendance: A recording was taken of the meeting to enable the writing of minutes as no clerk was present.  
13 members of the public

#### **21/550 Apologies for Absence**

Apologies were received from County Cllr Martin Foley – The apologies were accepted by the councillors in attendance.

#### **21/551 Disclosure of Interests**

There were no disclosures of interest.

#### **21/552 Public Participation Session**

- A question was asked as to any news of the MOD grant – has it been sent back?
- Why are answers to questions put to the council not on the minutes?
- Queries on the payment schedule were put to the Chairman which included the payments for printing costs, HR advice and training costs.
- A question was asked as to 'Is the pavilion open again?'
- There is no budget for architect's fees but £6,000 has been spent, how?
- Please provide clarity on recording of public meetings.
- Is it a reasonable request to ask people to dial 999 if hare coursing is observed?
- Will the internal auditor's invoice be paid this month? Is it on the financial statement?

All questions were answered as fully as possible without the public forewarning the council of the questions they wanted to ask. Some questions will be answered to the enquirer at a later date when the information is available.

**21/553 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 27<sup>th</sup> October 2021**

Planning report was corrupted when sent to the minute clerk so needs to be updated.

It was resolved that the Chairman should sign the minutes as a correct record.

Proposed: Cllr Bunting, Seconded: Cllr Diggins, all agreed.

**21/554 Planning: To discuss planning applications received and receive an update on outcome and any other planning matters.**

The following items were discussed:

UTT/21/3289/FUL Purton End House: Application for 1 new dwelling and access.

Highways objected to a previous Application, UTT/21/1013/FUL for a new dwelling and access; the Applicant has submitted a Technical Note to UDC addressing those concerns from a traffic consultant. The Listed Building aspect was referred to Place Services, Essex County Council, who gave Historic Building and Conservation Advice, saying they could not support the application as it was too large. DPC agreed to comment on this Application, by re-stating its comments to the previous Application: outside development limits, access is on a road approaching a bend with a 60 mph limit, but if it were approved by Highways, the speed limit should be reduced to 30mph.

UTT/21/3271/FUL Glebe Cottage: Application for a new dwelling.

Place Services, Essex County Council, gave Historic Building and Conservation Advice, saying they could not support the application due to the size of the building and access past the Listed Building.

DPC agreed it would not comment on the listed aspect, but state that it would result in an increase in traffic movements in a 60mph limit, near Fox crossroads.

UTT/21/3321/CLE Sibbards Farm: Application for a Certificate of Lawfulness Existing relating to garage. No Application Form on UDC website, but DPC agreed as a similar issue had been raised before and no objection had been made, no objection would be made.

UTT/21/2972/HHF: Conversion of garage to habitable room, formation of cycle and log stores.

DPC agreed to make no comment.

Clarification on:

UTT/21/3059/FUL - Plot 1, Land Adjacent Wigmores Farm, Henham Road, Debden, CB11 3LX and UTT/21/3077/FUL - Plot 2, Land Adjacent Wigmores Farm, Henham Road, Debden, CB11 3LX: Outline planning permission has already been agreed on land south of Wigmore, Farm for two dwellings in 2019. UTT/19/0245/OP – Conditional Outline approval for 2 dwellings. The Detailed application

UTT/21/1048/FUL - Application for 2 dwellings was Refused – as UDC regarded the dwellings as too large - this Decision is subject to Appeal.

In respect of the current applications, the developer has already received pre-advice, which could not be found on UDC's system.

**21/555 County & District Councillor Reports:**

Report from C. Cllr Foley has been put on the website.

Report from D. Cllr Luck has been uploaded to the website and was tabled at the meeting.

**21/556 Public Rights of Way:**

Report tabled to the council.

Two items were highlighted – i. wooden footbridges slippery in the wet, this would be reported to Parish Paths Partnership to see what action can be taken. ii. Verges have become muddy as the spraying of weed killer by the farmer has drifted onto the verges and killed the vegetation.

**21/557 Charitable Donations:**

Update on proposed donations to Busy Bees Day Nursery and the First Responders. These can be allocated as there is enough money in the budget. There is provision for more charitable donations as money is still available.

**21/558 Christmas:**

A social event has been planned to take place on 4<sup>th</sup> December at 18:00 hrs for the light switch on for the Christmas tree. The public can attend from 17:30 onwards. The Parish Council will provide refreshments of drinks and mince pies. There will be a raffle with proceeds going to the Debden Recreation Ground. A hog roast van will be in attendance but this is not funded by the Parish Council.

**21/559 Payment Schedule:**

The payment schedule had been circulated before the meeting.  
Proposed by Cllr Lindsell, seconded by Cllr Diggins, all agreed.

**21/560 Budget:**

The budget shows the expenditure to date. The council will need an EGM to consider the budget for next year. There will be expenses for the website redesign, the pond work and renewal of the membership of the Hundred Parishes. The EGM needs to be in December as in January it is necessary for the budget to be agreed for admission to UDC.

**21/561 Items For Next Agenda:**

The council should start to make arrangements for the Queen's Jubilee next year. The council would like to arrange a public meeting to explore the provision of Police Specials.

**21/562 Date of Next meeting:**

Wednesday 22<sup>nd</sup> December 2021 at 8pm in the village hall.

**21/563 EXCLUSION OF PRESS & PUBLIC**

In view of the confidential personnel nature of the business to be transacted, to resolve to exclude the press and public from the meeting. Proposed: Cllr Luck, Seconded: Cllr Bunting, all agreed.

**21/564 Payment of Invoices:**

Thomas Mansfield for services provided to the end of October 2021

This invoice is due to be paid and a resolution must be passed to agree the payment.

Proposed by Cllr Gardner, Seconded by Cllr O'Brien, all agreed.

There being no further business the Chairman closed the meeting at 21:35.

Signed ... ..

Chairman

22<sup>nd</sup> December 2021

**Debden Parish Council**

**Payment Schedule for Meeting 24<sup>th</sup> November 2021 (1)**

<b>Ace of Spades</b>	<b>October</b>	<b>£ 168-00</b>
<b>Ace of Spades (Playground)</b>	<b>October</b>	<b>£ 48-00</b>
<b>C Griffin (salary October)</b>		<b>£ 413-16</b>
<b>EALC Councillor Training ( Watson)</b>		<b>£ 240-00</b>
<b>First Responders</b>		<b>£ 50-00</b>
<b>Busy Bees Child Care</b>		<b>£ 50-00</b>
<b>Sundries:</b>		
<b>Cllr Gardner -1x memory stick and 1xink tank</b>		<b>£ 24-95</b>
<b>Cllr Watson- 3x storage bins for PC archives</b>		<b>£ 36-00</b>
<b><u>Direct Debits</u></b>		
<b>A&amp;J Lighting (September)</b>		<b>£ 23-86</b>
<b>Eon (September)</b>		<b>£ 63-90</b>
<b>Current Account Unity Trust Bank</b>		<b>£7062-16</b>
<b>Less Payment listed above</b>		<b><u>£1117-87</u></b>
<b>Balance</b>		<b>£5944-29</b>

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**Chairman**

**Debden Parish Council**

**Payment Schedule for Meeting 24<sup>th</sup> November 2021 (2)**

<b>Thomas Mansfield Solicitors (HR advice to end October 2021)</b>	<b>£ 1452-00</b>
<b>Current Account Unity Trust Bank</b>	<b>£5944-29</b>
<b>Less Payment listed above</b>	<b><u>£1452-00</u></b>
<b>Balance</b>	<b>£4492-29</b>

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**Chairman**